

# SPX PTG MEETING MINUTES

DECEMBER 9, 2020

<p><b>Attendees</b></p>	<p><b>Principal Present:</b> Mrs. Amann</p> <p><b>Pastor Present:</b> Father Jay</p> <p><b>Board Members Present:</b> Lupita Catano, Diana Benitez, Jim Horst, Ana Lopez</p> <p><b>Committee Chairs, PTG Members, and guests present:</b> Dave Siddons, Cate Halliday-Roberts, Brenda Marquez</p> <p><b>Parents in Attendance:</b> Leanna Zarzar, Fernanda Czajkowski, Allan De La Cruz, Karina Abbod, Anne Pham, Carmen G, Elisa, Adriana Walker, Nancy Gonzalez, Perla Beltran, Karla Poukkula Joseph Walker, Marisa Espinoza, Clarissa Castillo, Lisa Diaz-Lopez</p> <p><b>Faculty:</b> Mrs. McGurk</p>
<p><b>Call to Order &amp; Opening Prayer</b></p>	<ul style="list-style-type: none"> <li>• Meeting was called to order at 1834 hours by PTG President</li> <li>• Opening prayer: Mrs. Amann</li> </ul>
<p><b>Review Agenda &amp; Approve Minutes</b></p>	<ul style="list-style-type: none"> <li>• Review/Changes to Agenda: No changes</li> <li>• Motion to approve November minutes: Nancy Gonzalez; seconded by Clarissa Castillo. All present voted in favor on approving minutes</li> </ul>
<p><b>Pastor's Report</b> Father Jay</p>	<ul style="list-style-type: none"> <li>• Father Jay stated to keep up the good work, nothing else to report</li> </ul>
<p><b>Principal's Report</b> Mrs. Amann</p>	<ul style="list-style-type: none"> <li>• Christmas event 12/10/2020, PTG to accept donated toys/gift cards to be distributed to Castle Park Elementary. Pictures will be taken at parish hall, picture and frame will be sent home next week</li> <li>• Progress reports to go home 12/10/2020</li> <li>• 5<sup>th</sup> grade mass, Saturday 12/12/2020 at 5 pm</li> <li>• Spirit week next week 12/14/2020-12/17/2020, Ms. Ahearn has created a list of fun events for the week, list to be sent out 12/10/2020</li> <li>• Advent Christmas program virtually, 4<sup>th</sup> grade planning to record event</li> <li>• Distance learning to begin after Christmas holiday in January quarantine for two weeks beginning 1/4/2020, in person learner resume after Martin Luther King holiday on 1/19/2020</li> <li>• STAR testing will begin 1/19/2020-1/29/2020</li> <li>• Quarter 2 ends in January</li> <li>• Catholic Schools Week scheduled to kick off 1/31/2021. Mrs. Lujan and Student Council are planning for week event</li> <li>• Open House will most likely be conducted virtually, Principal working on plan with Advisory Board</li> <li>• (Response from question to Principal about SCRIP) SCRIP was reduced from \$350.00 to \$250.00. Next school year there will be a new tuition scale</li> <li>• (Response from question to Principal about school uniforms) Any questions or concerns about uniform company should be referred to Principal or PTG President</li> </ul>

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<b>President's Report</b> Lupita Catano	<ul style="list-style-type: none"> <li>Family from 6<sup>th</sup> grade donated Christmas wood cut outs to the school. PTG President painted and decorated the outside of the school</li> <li>Garcia family donated money to purchase the frames for the Christmas pictures taken at the Toy Drive event</li> <li>PTG is always welcoming suggestions/ideas on how we can improve/help the parish, community, school, families, and the children's education</li> </ul>
<b>Vice President's Report</b> Diana Benitez	<ul style="list-style-type: none"> <li>Toy Drive drop off boxes have been placed outside classrooms. Toys will be donated to Castle Park Elementary. On 12/10/2020, pictures will be taken in parish hall from 10 am to 2 pm (teachers selected their own times). Window for distance learners is from 12 pm to 2 pm, access parish office gate. Volunteer will be taking temperatures. Frame with picture will be sent home next week</li> <li>Ice cream truck will be located under the solar panels from 12 pm to 2 pm</li> </ul>
<b>Treasurer's Report</b> Jim Horst	<ul style="list-style-type: none"> <li>Wreath sales- total sales \$21,728.75, money sent to company \$14,944.95, gift it forward \$984.00, gift cards \$150.00 (prizes for students), net profit \$6,738.80</li> <li>El Pollo Grill fundraiser November- net profit \$640.00</li> <li>Donation button on school website for the month of November- net profit \$1,040.00</li> <li>Kona Ice for Trunk or Treat- net profit \$138.00, still waiting for a day of sales check which should total \$26.25</li> <li>General donations from Cal Ind Supply for holiday inflatables- \$500.00</li> <li>Amazon Smile amount collected for the month of November- \$78.25</li> <li>Used uniform sales- \$615.00</li> <li>Expenditures- \$274.02 for holiday inflatables</li> <li>Total net income as of 12/09/2020- \$20,226.00</li> </ul>
<b>Secretary Report</b> Ana Lopez	<ul style="list-style-type: none"> <li>NTR</li> </ul>
<b>Room Parent Coordinator Report</b> Cate Halliday-Roberts	<ul style="list-style-type: none"> <li>Received response from last years Preschool, 1<sup>st</sup>, 2<sup>nd</sup>, and 5<sup>th</sup> grades regarding status of class project and basket. Finished/unfinished class projects/baskets should be turned in to current room parents. Any money/gift cards need to be submitted to Mrs. Lopez</li> <li>Any parents that would like to form a committee to plan what to do with Gala items, send email to room parent coordinator and PTG president</li> <li>Attempt to auction finished class projects to parents, last year's grades put a lot of effort and time</li> </ul>
<b>Fundraising/Marketing Coordinator Report</b> Dave Siddons	<ul style="list-style-type: none"> <li>Christmas Wreaths fundraiser was a successful event. School raised a total of \$7, 617.80 (see Treasurer report). Standard Operating Procedures (SOP) for fundraising event will be completed to be passed on to next year's fundraising/marketing coordinator</li> <li>Rally's donated lunch to the Kindergarten classroom for producing the highest revenue for wreath sales</li> </ul>

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<b>Faith-In-Action Coordinator Report</b>	<ul style="list-style-type: none"> <li>• Met with Father Jay and Mrs. Amann to discuss short term plan due to COVID limitations. Plan for next semester is to focus on nearby communities. Reached out to teachers to incorporate community outreach in their religion course, such as food drives</li> <li>• Nights in Bethlehem drive thru was cancelled due to stay at home orders. Event can be viewed on Zoom, we would like parents/community to register to receive craft kit. Event will include story time, music, and dancing. Parents can purchase \$5.00 craft kits online. Pick up times to be determined, possible after school or after mass</li> </ul>
<b>Hospitality Report</b> Vacant	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Unfinished Business</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Open Forum</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Follow-Up for Next Meeting</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Prayer &amp; Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting called to end at 1958 hours</li> <li>• Closing Prayer: Mrs. Amann</li> <li>• Adjournment: PTG President</li> </ul>

Next PTG Meeting 01/06/2021