

# SPX PTG MEETING MINUTES

NOVEMBER 10, 2020

<p><b>Attendees</b></p>	<p><b>Principal Present:</b> Mrs. Amann</p> <p><b>Pastor Present:</b> N/A</p> <p><b>Board Members Present:</b> Lupita Catano, Diana Benitez, Ana Lopez, Jim Horst</p> <p><b>Committee Chairs, PTG Members, and guests present:</b> Dave Siddons</p> <p><b>Parents in Attendance:</b> Loeza, Estrada, Sandoval, Castro, Padua, Abbod, Pham, Carmen G, Elisa, Fernanda, Walker, Nacari, Lopez, Razo-Martinez, Faculty: Mrs. Ahearn</p>
<p><b>Call to Order &amp; Opening Prayer</b></p>	<ul style="list-style-type: none"> <li>• Meeting was called to order at 1833 hours by PTG President</li> <li>• Opening prayer: Mrs. Amann</li> </ul>
<p><b>Review Agenda &amp; Approve Minutes</b></p>	<ul style="list-style-type: none"> <li>• Review/Changes to Agenda: No changes</li> <li>• Motion to approve October minutes: Horst; seconded by Lopez</li> </ul>
<p><b>Principal's Report</b> Mrs. Amann</p>	<ul style="list-style-type: none"> <li>• Parent teacher conferences 11/9/2020-11/13/2020, half days</li> <li>• Thanksgiving break 11/23/2020-11/27/2020</li> <li>• Progress reports due in December</li> <li>• Santa Secret Shop 12/9/2020-12/10/2020. 8<sup>th</sup> grade, Mrs. Russell/Student Council. Have prepaid tickets to avoid handling money. Pay for tickets through school website</li> <li>• Toy Drive scheduled for 12/10/2020</li> <li>• Advent Christmas program virtually, 4<sup>th</sup> grade is planning to be recorded</li> <li>• Distance learning to begin after Christmas holiday in January quarantine for two weeks beginning 1/4/2020, in person learner resume after Martin Luther King holiday on 1/19/2020</li> <li>• New handwashing stations have been added outside boys' and girls' restrooms</li> <li>• Parents have asked about "Two Can Tuesday", it will probably be resumed in the Spring since Parish and Girl Scout Troop 6589 will be collecting hygiene items for CIH</li> <li>• There are no updates if purple tier will affect in person learning. Long term, the school will continue to stay at four days/Friday distance learning, 22 in person students allowed. Survey will go out before Christmas break</li> <li>• Working with Advisory Board on five a year plan to improve technology and the physical plan for the school. Chromebook purchase with title funds</li> <li>• Fire Marshall visited SPX on the day of Trunk or Treat, no decorations are to be placed on the school building. Decorations may be placed on trees, fences, and rails</li> </ul>
<p><b>President's Report</b> Lupita Catano</p>	<ul style="list-style-type: none"> <li>• Teachers will rotate at PTG meetings and will be reporting to the Principal</li> <li>• Mrs. Brenda Marquez has volunteered to be the FIA coordinator. PTG has not received any previous information regarding FIA past events. FIA will come up with a new plan at the start of the year</li> <li>• If PTG has anything to be published in Parish bulletin, need to email Kelly as soon as possible</li> </ul>

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	<ul style="list-style-type: none"> <li>• PTG will continue to organize and list plastic bins in the PTG container</li> <li>• PTG/FIA will be encouraged to do more events that will benefit the community (coat drives, sock drives, diaper drives, etc)</li> <li>• Planning on decorating for Christmas. Decorations only to be placed on fences, rails, trees, and dirt area. Decorations should not be touching the school building, date TBD</li> <li>• Meetings may have to change to Wednesdays due to scheduling conflict for Fr. Jay and Mrs. Amann</li> </ul>
<b>Vice President's Report</b> Diana Benitez	<ul style="list-style-type: none"> <li>• Reindeer run has been cancelled. Looking at various options for future runs</li> <li>• In charge of toy drive</li> </ul>
<b>Treasurer's Report</b> Jim Horst	<ul style="list-style-type: none"> <li>• Presented excel spreadsheet, \$7,400.00 in wreath sales</li> <li>• \$500.00 donation, spent \$275.00 for inflatables</li> <li>• 10 new students, \$35.00 PTG fee, total \$350.00</li> <li>• \$1000.00 in total sales for Kona Ice, school receives 165.00</li> <li>• Total PTG funds \$16,620.00</li> <li>• Treasurer will meet with Mrs. Lopez for monthly updates</li> </ul>
<b>Secretary Report</b> Ana Lopez	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Room Parent Coordinator Report</b> Cate Halliday-Roberts	<ul style="list-style-type: none"> <li>• PTG by-laws and duties have been sent out again, ensure room parents acknowledge responsibilities as soon as possible</li> <li>• Room parents need to submit any money or gift cards to Mrs. Lopez. Room parents need to acquire classroom project from previous room parents. Ensure you Cc room parent coordinator on any emails to parents</li> <li>• Trunk or Treat winners, 2<sup>nd</sup> and 4<sup>th</sup> grades, room parent coordinator will coordinate with teachers for prize</li> </ul>
<b>Fundraising/Marketing Coordinator Report</b> Dave Siddons	<ul style="list-style-type: none"> <li>• Christmas Wreaths fundraiser, wreaths are scheduled to arrive 12/1/2020/-12/4/2020. Need volunteers to arrange distribution. Will reach out to volunteers through FlockNote to sign up</li> <li>• Parents are still able to order wreaths through website <a href="http://www.giftitforward.com">www.giftitforward.com</a> and school will still receive credit</li> <li>• Students for selling the most wreaths have been identified</li> <li>• Fundraising tomorrow 11/11/2020, El Pollo Grill, both Otay Ranch and Bonita locations will donate 30% of all receipts</li> <li>• Need to supplement loss on Turkey Trot with possible "Mile of Quarters" which can fundraise up to \$17,000</li> <li>• Push fundraising in every social media platform, parish/school newsletter</li> <li>• "Donate Button" to be added/created on school website, encouraging all to donate</li> </ul>
<b>Faith-In-Action Coordinator Report</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Hospitality Report</b> Vacant	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>• Reindeer Run cancelled</li> </ul>

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<b>New Business</b>	<ul style="list-style-type: none"> <li>• Two Can Tuesday will probably be resumed in the spring</li> <li>• Toy Drive on 12/10/2020, SPX VP looking into ideas</li> </ul>
<b>Unfinished Business</b>	<ul style="list-style-type: none"> <li>• Auction/Class projects will not be auctioned at the time. Per Room Parent Coordinator, all projects to be turned in to current room parents. Send email to classroom parents to be transparent about money/gift cards. Reach out to last year teacher to attain classroom project</li> <li>• Alumni 60-year anniversary was planned to be in conjunction with Gala 2020. There is a total of 283 wine glasses, \$715.00 spent</li> </ul>
<b>Open Forum</b>	<ul style="list-style-type: none"> <li>• Treasurer suggested to purchase chrome books for PTG members. Possibility that the computers can be purchased with same funds that student's laptops will be purchased with</li> <li>• Motion: Horst motioned PTG spend up to \$1200.00 (\$300.00 each) on three chrome books to be used by PTG members. Motion seconded by Lopez</li> <li>• Discussion: Talked about how it would benefit having all information in the school computer instead of member personal computers or flash drives. Documents get lost, files are not turned in at the end of member terms causing issues for future event chairs. We can upload programs to the treasurer computer for easier/better documentation. Horst searched for possible chrome books, similar to those that may be use at the school. Vote: Parents attending PTG meeting voted - YES votes: 17 (Razo-Martinez, Siddons, Loeza, Horst, Benitez, Walker, Padua, Pham, Sandoval, Carmen G, Elisa, Fernanda, Nacari, Abbod, Castro, Lopez, Catano) NO votes: 0 Motion passed unanimously.</li> <li>• PTG President to discuss with Principal and Father Jay</li> </ul>
<b>Follow-Up for Next Meeting</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Prayer &amp; Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting called to end at 2007 hours</li> <li>• Closing Prayer: Lupita Catano</li> <li>• Adjournment: Lupita Catano</li> </ul>

Next PTG Meeting 12/02/2020

